

CJIS Board Meeting

March 10, 2008 – 8:30 AM - 9:30 AM

Chief Justice's Office ~ 1st Floor, Supreme Court

Attendees: Thomas L. Trenbeath, Chief Justice VandeWalle, Lisa Feldner, Pam Schafer, Leann Bertsch, Russ Timmreck, Gordon Christensen, Chuck Placek and Sue Davenport

- Approve minutes-
 - Chief moves to approve, Tom seconds, minutes approved
- SAVIN Project Charter
 - Lisa asked if there were any changes. Pam explained some of the changes, including grammar, paraphrasing, names and performance outcomes were added first page
 - 2nd page: scope was shortened, same concept
 - Page 4 performance outcomes added, 1b paraphrased
 - Page 5 outcomes added
 - Page 6, 7 and 8, repetitive names/descriptions removed
 - Page 7 CJIS Governance committee individual names added
 - Executive steering committee names added
 - Page 12 is signatures
 - Added appendix A to include actual century code
 - Document goes to committee on the 19th of March
 - There was a general discussion regarding victim notification and who can find out this information. You cannot choose to be notified for all releases. You must know some information to find and select a person you would like to have notification on.
 - We need to sign today and if the committee says no, we are dead in the water. Tom asked Pam what her answer will be if the committee asks if SAVIN has hurt what we've done with CJIS. Pam said there are resources taken from CJIS. Since December, it has taken a lot of Pam, Gordon and Amy's time. If we have the funding in place, we can fill the position with a qualified individual to take that work mostly off Pam. Gordon is worried about the time and efforts required of law

enforcement to get in on this along with CJIS's time. Chief thinks Pam's answer is correct and candid. Tom said in a clear setting he might pull the plug. What keeps him from doing that is the criticism for spending the time and energy on this. CJIS hasn't got the best reputation and doesn't think this will enhance that. There are some problems of going forward with this. Chief said we were asked to do this, we did it and now it is up to the legislature. The legislature thought they could set up something with no money, wishful thinking. We had some grants and are still scraping for money. Grants need to be available and are limited. The legislature did not have a clear vision. Nancy said with other projects, CJIS does have a positive image. Lisa said part of the reputation piece is the Cruiser project and the problems associated with Motorola. Nancy said this is not a no cost deal. They need to be prepared to fund or no deal.

- Leann said Amy will be there and will put together an information sheet for the budget section.
- Chief asked how the agenda is set out. There are 15 minutes dedicated on the agenda for SAVIN. Tom thought the budgetary committee will take testimony and take action. Chuck restated they have to understand the implications and support is necessary now. We are looking at paying for 1 fiscal year until the 2009-2011 biennium.
- Chuck said to gain support from others, we need to remove the tedious task notification process currently used. It would allow them to do other important things. They spend an unbelievable amount of time tracking people down to notify them.
- Chief asked if this goes through, is it the intent to amend the statute for notification requirements. Chuck replied yes.
- Nancy reminded all of the Judiciary Committee voted to support this. This was not with the budgetary committee.

- Approval of the charter allows the planning phase of the project. Chief moves to approve the SAVIN Project Charter. Tom, seconds. The Project Charter was signed.
- Motorola contract discussions
 - Chief recalled the last email shows Motorola making accommodations.
 - Motorola Update
 - Motorola was here last Wednesday. Gordon said they are making progress. He is concerned with the length of time it took to install their application. We do have a working training environment
 - Motorola gave us a 30 day extension on the maintenance contract.
 - NETRms is being evolved but is not at the end of product life. It appears they are very understaffed. Others do not get support either, such as Highway patrol.
 - Pam said in the end, we need to sign the Motorola contract. CJIS is working on a RFI to review other products.
 - Chief asked if we have a documented file on Motorola. Gordon has the file.
- CJIS Director Annual Evaluation Process (Nancy)
 - ITD does their evaluations in April and May. Pam's evaluation was done last year in July. Do we want to do it the same way? We surveyed the stakeholders and brought it to the board. Nancy filled out the final evaluation.
 - Tom, was not dissatisfied with that procedure
 - Pam, it worked
 - Chief, last year was the first year.
 - Nancy, do we want to survey people every year or every other year?
 - Chief, are the people being surveyed going to tire of it? Sometimes the only ones who respond are the ones with a gripe.

- Nancy surveyed all of the Executive Board members and Pam gave a list of others she worked closely with.
- All agreed to do the survey every other year but to go ahead with the other process including the Board's survey.
- Other (Open Records Law):
 - Pam had questions on open records laws regarding email.
 - How should email be used? If it is information only it is ok. Other items require a meeting.
 - Chief agreed this is our situation
 - Currently, we are posting CJIS Board meetings on the web. CJIS will start filing with the Secretary of State as of their next meeting.
- Tom moves to adjourn, Chief seconds
 - Adjourned 9:25 am